

Faculty of Computing, Engineering & the Built Environment Research Office  
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Birmingham  
B4 7XG

BCU\_ethics@bcu.ac.uk

18/Jun/2020

Mr Simeon Shtebunaev

simeon.shtebunaev@mail.bcu.ac.uk

Dear Simeon ,

**Re:** Shtebunaev /3049 /Am /2020 /Jun /CEBE FAEC - Youth's perceptions and participation in the co-production of the future 'smart city' in Europe. Engaging, connecting and empowering the roles of high school students and young adults.

Thank you for your application for approval of amendments regarding the above study. I am happy to take Chair's Action and approve these amendments with the following provisos:

- i) Documentation which has not yet been provided to participants/parents/gatekeepers and refers to BCU ethics approval is updated to CEBE faculty ethics approval.
- ii) Parental consent is obtained where necessary as laid out by the laws of respective countries, regardless of whether the surveys are regulated or non-regulated.

Provided that you are granted Permission of Access by relevant parties (meeting requirements as laid out by them), you may continue your activity.

I can also confirm that any person participating in the project is covered under the University's insurance arrangements.

Please note that ethics approval only covers your activity as it has been detailed in your ethics application. If you wish to make any changes to the activity, then you must submit an Amendment application for approval of the proposed changes.

Examples of changes include (but are not limited to) adding a new study site, a new method of participant recruitment, adding a new method of data collection and/or change of Project Lead.

Please also note that the Committee should be notified of any serious adverse effects arising as a result of this activity.

If for any reason the Committee feels that the activity is no longer ethically sound, it reserves the right to withdraw its approval. In the unlikely event of issues arising which would lead to this, you will be consulted.

**Keep a copy of this letter along with the corresponding application for your records as evidence of approval.**

If you have any queries, please contact BCU\_ethics@bcu.ac.uk

I wish you every success with your activity.

Yours Sincerely,

Ms. Monique Geijsbeek

On behalf of the Computing, Engineering and the Built Environment Faculty Academic Ethics Committee